



# Indiana Department of Homeland Security

## District Programs Information Bulletin

Date: December 02, 2011

Bulletin No: 11-022

TO: All District Administrative Coordinators  
All District Coordinators  
All District Fiscal Agents  
All District Planning Council Members  
All District Planning Oversight Committee Members  
All District Response Task Force Commanders  
All Emergency Management Directors

From: Randal A. Collins  
District Services Branch Director, Field Division  
Indiana Department of Homeland Security

Subject: 2011 District Response Task Force Equipment Grants

### Purpose

The purpose of this Information Bulletin is to announce the funding allocations for the 2011 district response task force equipment grants and to define the equipment grant priorities. The 2011 DRTF Equipment Grants are derived from the 2011 State Homeland Security Program (SHSP). All applicable USDHS / FEMA 2011 SHSP grant guidance also applies to the 2011 DRTF Equipment Grants.

### Priorities

The priorities pertaining to the 2011 DRTF Equipment Grant Funds are as follows:

1. District Service and Support Branch
2. District All Hazard Incident Management Teams
3. Remaining Core Elements (Law Enforcement, Fire Suppression, and Emergency Medical)

Districts must dedicate at least 85% of awarded funding to the core element equipment list. Districts must demonstrate fulfillment of all Core Element equipment lists (as identified by the District Task Force Initiative / July 2009 document) before being permitted to utilize any portion of the 85% core element funding on any Supplemental Element equipment. All equipment identified for purchase must be allowable as defined by the Authorized Equipment List (AEL) under the HSGP. The AEL can be found at

This Informational Bulletin is intended to communicate guidance and clarification of District Programs. The information contained herein supersedes all previous information or guidance pertaining to the subject. This information is intended to help districts plan, prepare, take appropriate actions and collaborate. Any questions pertaining to this bulletin may be directed to the Field Services Division at 317-234-7228. To be added to the District Informational Bulletins distribution list, please send an email to [fieldservices@dhs.in.gov](mailto:fieldservices@dhs.in.gov).

<https://www.rkb.us/FEMAGrants/DisplayFEMAGrants.cfm>.

Districts are encouraged to utilize community resources to satisfy the acquirement of DRTF equipment that are available. Memorandums of Understanding should be utilized to govern the use of local resources supporting DRTFs.

### **Administration**

Districts need to identify the fiscal agent to receive these funds and send that information to [Rcollins@dhs.in.gov](mailto:Rcollins@dhs.in.gov) by December 15<sup>th</sup>. IGMS allocations will be made by January 1, 2012. Budgets and proposals are expected to be submitted in IGMS no later than February 1, 2012. As soon as budgets and proposals are received, Sub-grant agreements will be completed. Districts will have one year from the date of their fully executed agreement to spend these funds. No extensions will be granted. At the end of one year, all remaining funds must be returned to IDHS for reallocation.

### **Equipment Funding Allocations**

The allocations are as follows:

District 1: \$54,261.00	District 2: \$55,271.00
District 3: \$31,171.00	District 4: \$62,321.00
District 5: \$71,571.00	District 6: \$58,921.00
District 7: \$54,321.00	District 8: \$14,921.00
District 9: \$38,671.00	District 10: \$58,571.00

### **Questions**

Any questions concerning this Information Bulletin or concerning the DRTF equipment grants may be directed to Randal Collins, District Programs Branch Director, at (317) 238-1762 or by email at [Rcollins@dhs.in.gov](mailto:Rcollins@dhs.in.gov).